

SIR SYED

MODEL SCHOOL & COLLEGE, HARIPUR

PROSPECTUS



FOUNDER



Professor Taj Muhammad Karim (Late)

INTRODUCTION

Sir Syed Model School & College is situated in the heart of the city at West Circular Road opposite Govt. Girls Post Graduate College Haripur. The foundation of Sir Syed Model School & College was laid in 1984 at primary level.

Later on, by the grace of Allah (Almighty) and the efforts of Professor Taj Muhammad Karim (Late), it was upgraded to High School and then to intermediate (College) level in a few years. The governing bodies of the institution are well educated at both the campuses. They have a strong mutual coordination with each other in order to provide quality education to both the genders i.e. male and female. Similarly, there is a separate and full-fledged teaching faculty for both the campuses.

The founder of Sir Syed Model School & College, Professor Taj Muhammad Karim (Late) developed the institution at competitive level through his consistent efforts and hard work. Presently, the institutional heads of both the campuses are working under the kind guidance of Managing Director Mr. Nasir Taj who is a foreign qualified educationist with great leadership skills. Mr. Nasir Taj is the son of Professor Taj Muhammad Karim (Late) who is governing the institution with great devotion and commitment. He has also got an expertise in educational management and supervision.



MANAGING DIRECTOR'S MESSAGE

A dire need is being felt all over the world to shape and mould the budding genius in terms of intellectuality, spirituality and dignity because the secret of consolation, contentment and tranquility is utterly concealed in this universal factor to be enacted positively with a sense of strong intention and determination.

We aim at the holistic development of the children and provide an active phenomenal based learning by following the vision of Professor Taj Muhammad Karim (Late). We provide a bright future to the sibilings of the nation, so that they may not be only doctor, engineers, scientists & economists but also become Islamic and moral virtual icons for the future generation. Our goal is to produce such officers who are dutiful and honest, sympathetic and truthful, disciplined & well mannered and Alhamdullilah (by the grace of God) we are successful in our mission to a great extent. Today our outgoing student are serving in the best institutions of the country.

We have an exciting future ahead of us: I do hope your child can be part of it.



Mr. Zakir Taj
Director Finance

We are living in a fast changing world, a changing society, progressing at a galloping speed, impact of science, scientific research, technological development & globalization on our daily life is vibrant and unavoidable.

With this mind we continue to march steadily towards our aim to provide responsible citizens who will participate in nation building.

“For everyone of us that succeeds, its because there’s somebody there to show you the way out. We are one of them”.

VISION

Sir Syed Model School & College (SSMSC) envisages holistic development.

MISSION

Sir Syed Model School & College is committed to raise and meet the standard of education for students, teachers, parents and community through instrumental teaching, capacity building training, awareness, sensitization and empowerment.

1. The basic aim of Sir Syed Model School & College is to equip the city of Haripur and its surrounding villages with quality education so that the students may serve the nation whole-heartedly as per needs of the time.
2. The next target of the institution is to groom the students by providing a conducive learning environment for their personal growth, exposure and career building.
3. The third objective is the psychological development and character building of the students in accordance with the vision of Sir Syed Ahmed Khan who had great contribution in education in the subcontinent.

By the grace of Almighty Allah, we have established a purely educational institution for the residents of district Haripur. We appreciate the positive criticism of the parents which greatly helps us groom the personality of the students.

FACULTY RECRUITMENT POLICY

Sir Syed Model School & College is having the best faculty in the region. Hiring of the best faculty is an authorized and transparent process. The administration advertises the vacant posts every year. For hiring the best faculty, the institution conducts an ability test for the candidates in first phase. After short listing, the institution conducts interviews of the selected candidates in second phase. In third phase, different types of demonstrations are conducted so that the best faculty is appointed. The minimum qualification for the teachers is Master's Degree or equivalent.





Girls Campus

ACADEMIC BLOCKS (BOYS AND GIRLS SEPARATE CAMPUSES)

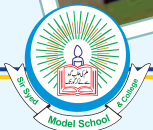
The boys' campus of Sir Syed Model School & College has a beautiful and purpose oriented double storey building at West Circular Road. The class rooms are well ventilated and airy. The girls campus is also spacious and attractive. There is a wide hall by the name of Professor Taj Karim Auditorium. The college is affiliated with PSRA (Private School Regulatory Authority) & BISE Abbottabad for the last two decades. The college has its own examination centre for the board exams. The institution not only educates the students of SSC and Intermediate in an excellent manner but also guides them to get admission in professional colleges.



Boys Campus



Montessori



ATTENDANCE

It is essential for every student to ensure his/her attendance upto 100% statistically. Students having attendance below 80% are not allowed to sit in board exams as a regular candidate. We are hopeful that the parents would cooperate in this regard positively. Late comers are sent back to their homes. The students who remain absent for consecutive three (3) days or five (5) different days of the month without any prior information are considered struck off with immediate effect. In this case, re-admission is the only viable solution.

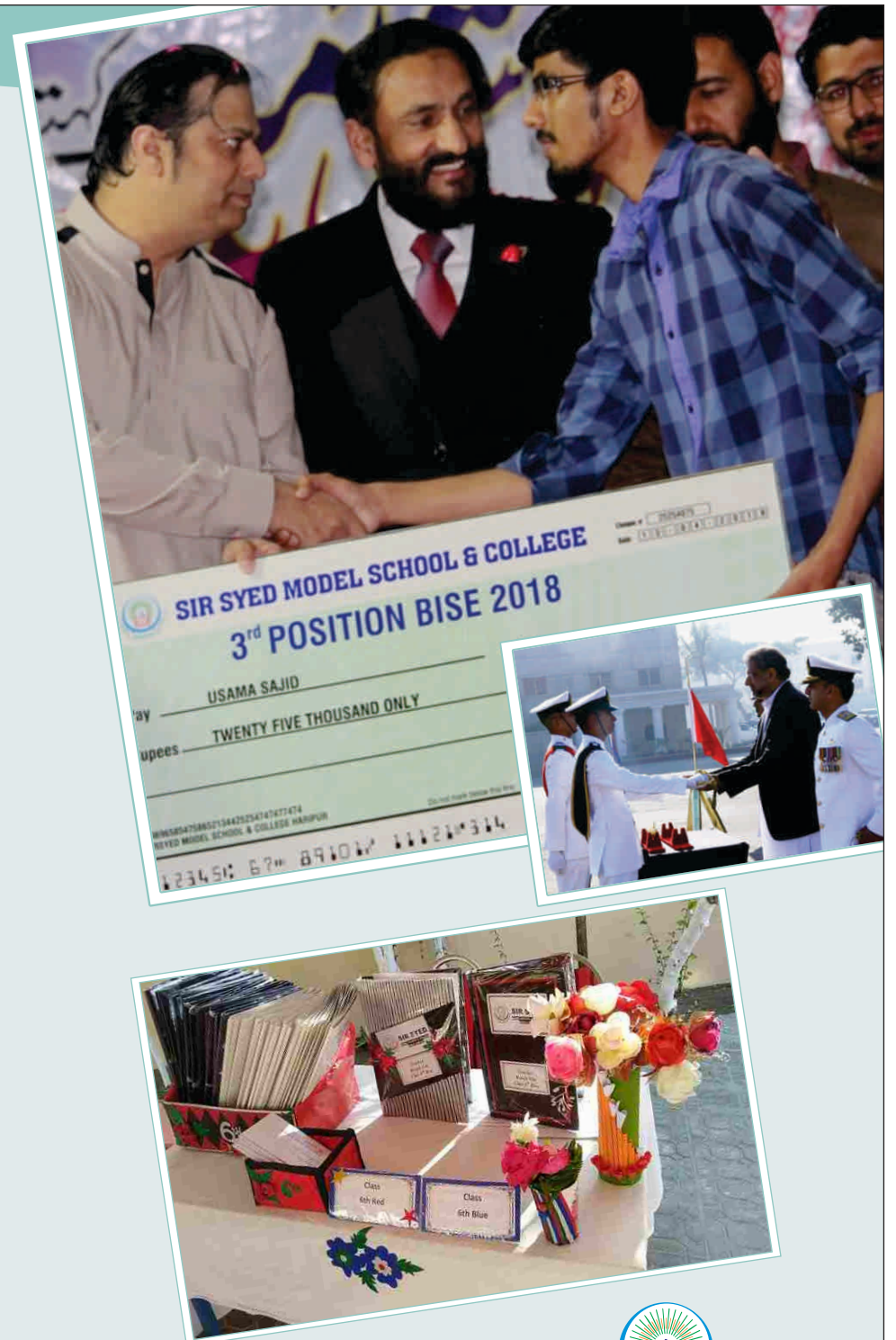
RESULTS

The results of each term are intimated with parents/guardians. Along with co-curricular activities, the change in students' behavior is also notified to their parents/guardians. The admission of those students who fail to qualify 60% marks is not sent to BISE. In case of being struck off from the college, the decision of college cannot be challenged in any court of law. In this regard, the college reserves the right of receiving undertaking from parents/guardians before the detention examination.

PARENT TEACHER MEETING

In the presence of students, the meeting of the parents/guardians with their teachers enhances their improvement level. For this purpose, Parent Teacher Meeting is held at the end of every month. The overall picture of the student's performance during the whole year is analyzed in the presence of parents/guardians. Parallel to this, the parents/Guardians can remain in touch with the concerned teachers in order to get information about their children's performance, so that the purpose of education i.e transformation of a being into a human being is best served.

100% BOARD RESULTS
100% PASS RATE
100% PARENTS' SATISFACTION





FACILITIES

LIBRARY

To facilitate the reading interest of the students, the institution has a state of the art library where a variety of books is available.

LABS

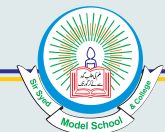
Institution has a well- equipped computer lab and purpose oriented chemistry, Biology and physics labs as well.

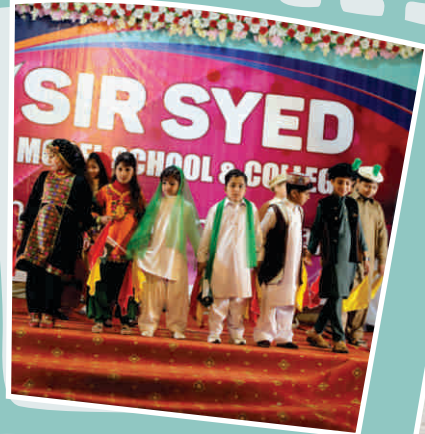




Sports and Co-Curricular Activities

The institution provides the facility of co-curricular activities to the students on a mega scale. The activities include study tours, debate competitions, essay writing competitions, poetic symposium and discussion debates. Sports Gala is a special event which is organized for a week every year where all the students take part in healthy competitions of different games like cricket, hockey, football, volleyball, badminton, basket ball, boxing, tug of war, arm wrestling etc.





SIR SYED MODEL SCHOOL & COLLEGE, HARPUR

CURRICULUM OVERVIEW

Gross Motor Development:

- Main muscles development.
- Become more energetic as blood flow is increases.
- Find an outlet for excess energy.

Fine Motor Development:

- Better pencil grip.
- Better writing control.
- Better Handwriting.
- Better minute muscles development.

Self-Help/Adaptive Development:

- Develop self-control.
- Self-confidence.
- Become vocal to express needs and requirements.
- Become more responsible.
- Be adoptable to different situations and circumstances
- Be able to solve problems

Montessori Practicals:

Different fields are covered in this, such as Mathematics, Language & Science by using specialized equipment which is standard and same oil over the globe that helps child

- Learns faster.
- Have more detailed knowledge of things.
- Have a better understanding of concepts.
- Remove/ Overcome nervousness.
- Grow better
- Learn through sense of touch.
- Understand daily happenings around him/ her more clearly and in more depth

Rhymes and Stories Both rhymes and stories play a very important part in someone's learning and understanding. We remember stories and their morals but we tend to forget the taught things. Similarly, meaningful rhymes are very important for a good upbringing of a child.

Art/Craft Skills Development:

- Painting/Brushing/Stamping
- Creative thinking.
- Craft Making.
- Ability to make adorable things.





ADMISSION PROCEDURE

ENTRY TEST

Admissions start in the month of the March/April every year on limited seats. The candidates can secure their admission after qualifying the entrance test.

PROVISIONAL ADMISSION OF BOARD CLASSES

On the termination of the annual examination, the provisional classes for grade IX, X, XI and XII start before the official announcement of the Gazette result of BISE. In case, a student does not qualify the board exams, his/her admission stands cancelled.

BISE ADMISSION POLICY

The student who cannot qualify the send-up exam / detention exam by securing at least 70% aggregate marks, his/her admission is not registered with BISE Abbottabad.

Age relaxation for two years may be allowed in each class if the student has done "Hifz" of the Holy Quran.

Note: Admission Committee has an authority to cancel any admission without declaring reason.

RE-ADMISSION

In case of being struck off from the institution, re-admission fee (as per decision of the admission committee) will be charged. The re-admission is a onetime process. In case of second time struck off, the admission of concerned student stands cancelled.

WITHDRAWAL AT PARENTS REQUEST

The parents/guardians should submit an application regarding the school leaving certificate in the admin office through proper channel along with a copy of CNIC.

The School Leaving Certificate is issued to the parents/guardians after clarifying the remaining dues (if any).

AGE LIMIT

Class	Age	Class	Age	Class	Age	Class	Age
Play Group	3 years	I	5 to 6 years	IV	8 to 9 years	VII	11 to 12 years
Nursery	4 years	II	6 to 7 years	V	9 to 10 years	VIII	12 to 13 years
Prep	4 to 5 years	III	7 to 8 years	VI	10 to 11 years		

FEE PAYMENT SCHEDULE

After the confirmation of admission, the fee and other dues can only be submitted in the bank branch mentioned by Sir Syed Model School & College. No member of college either from teaching staff or from administration can receive any cash by hand. For the convenience of the parents, the fee can be deposited on term basis or in monthly installment in the said bank branch.

The last date of fee deposit is the 5th of every month. After the due date, the fine will be charged. Those students will be struck off from the institution whose parent/guardians do not deposit the fee on the said dates of the month/term. For continuing again, the re-admission fee will be charged.

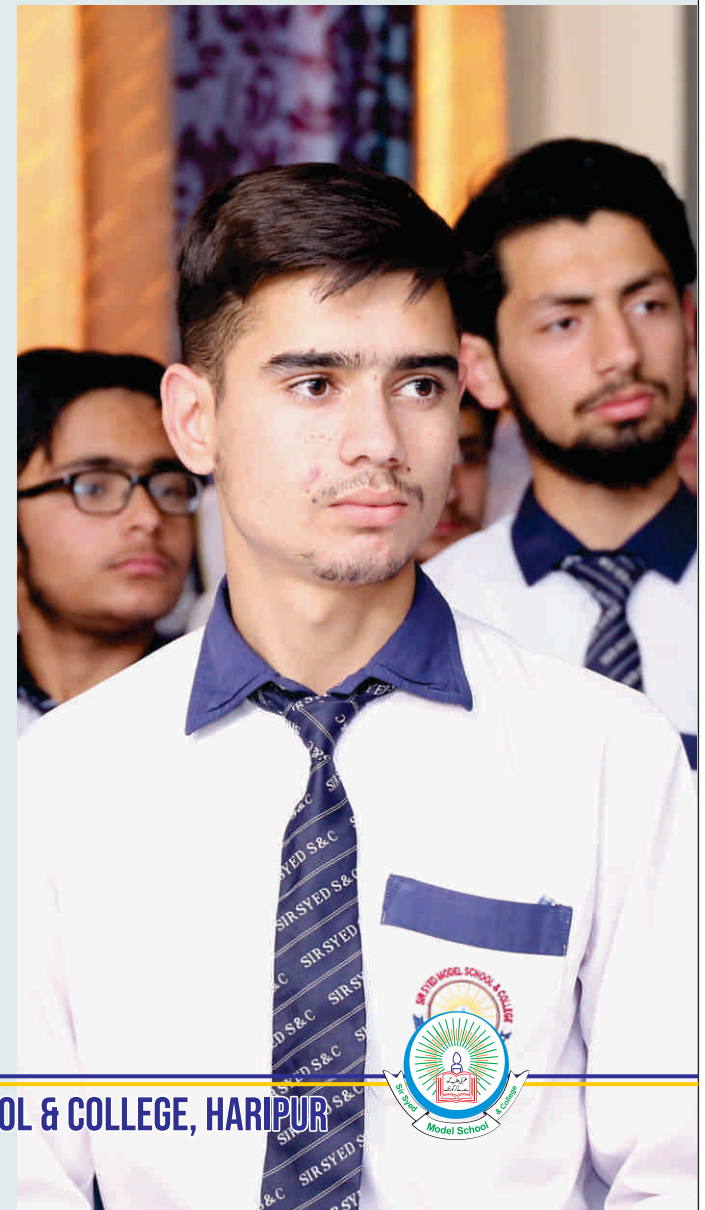
FEE CONCESSION

Fee concession is offered on the month wise schedule. It remains valid as long as the student performs well in his studies. If any disciplinary or academic issue is raised, then the fee concession is considered cancelled. The Principal holds the special authority to grant or refuse fee concession keeping in view the financial conditions of the student. The concession can be reverted if the student fails to secure 70% marks in internal exams. In case two siblings are enrolled in the institution, only 20% fee concession is granted as per rules of PSRA.

GENERAL RULES

The first and foremost objective of education is to inculcate the best qualities of head and heart in the students. For this purpose, the reward and punishment policy is strictly followed in the best interest of the students. The decision of the discipline committee is final and cannot be challenged in any court of law. In case a student commits any of the following lapses, he/she is struck off with immediate effect.

1. Disobedience of teachers.
2. Making disturbance during the teaching learning process.
3. Using unfair means in the examinations.
4. Using abusive language or showing disrespectful attitude.
5. Committing any act of immorality.
6. Stealing or damaging the belongings of the institute.
7. Showing disinterest in the learning process.
8. Failing in the same class two times.
9. Observing habitual absenteeism from school.
10. Taking snuff, using any kind of drugs or smoking in the school premises.
11. Bringing any kind of sharp device or weapon into the institution.
12. Misbehaving with any of the staff members on the part of parents/guardians.
13. Getting involved in anti-social or political activities.
14. Bringing mobile or other gadgets in school premises without prior permission of the school administration.





ASSEMBLY

Sir Syed Model School & College focuses on the importance of morning Assembly in which students are trained holistically. Morning Assembly starts with recitation of Holy Quran followed by Naat, Message of the Day, National Anthem, Supplication and Scout anthem. Morning Assembly focuses on students' ethical behavioral training, discipline oriented activities, and awareness about their individual and social life as citizens of the state.

LEARNING MANAGEMENT SYSTEM

A Learning Management System (LMS)'s purpose is to empower Learning and Development (L&D) school departments with training and development for Teachers, Parents and Students.

A Learning Management System (LMS) is online integrated software used for creating, delivering, tracking, and reporting educational courses and outcomes. Schools use LMS software to plan, implement, facilitate, assess, and monitor student learning with teachers and parents. All of these activities are conducted behind a virtual wall that provides a measure of authentication, security, and privacy.



PROCTORIAL BOARD

Proctorial board of Sir Syed Model School & College Haripur comprises on students from school & college section. Proctorial board works under the supervision of chief proctor who is nominated from the senior teaching staff. Proctorial board helps maintaining the overall discipline of the school & college.

PARENT'S ROLE

Academic interaction between parents and teachers provides the best learning environment to the students and also brings drastic change in their learning behavior.

The parents should follow the following suggestions in order to achieve the learning outcomes in true letter and spirit.

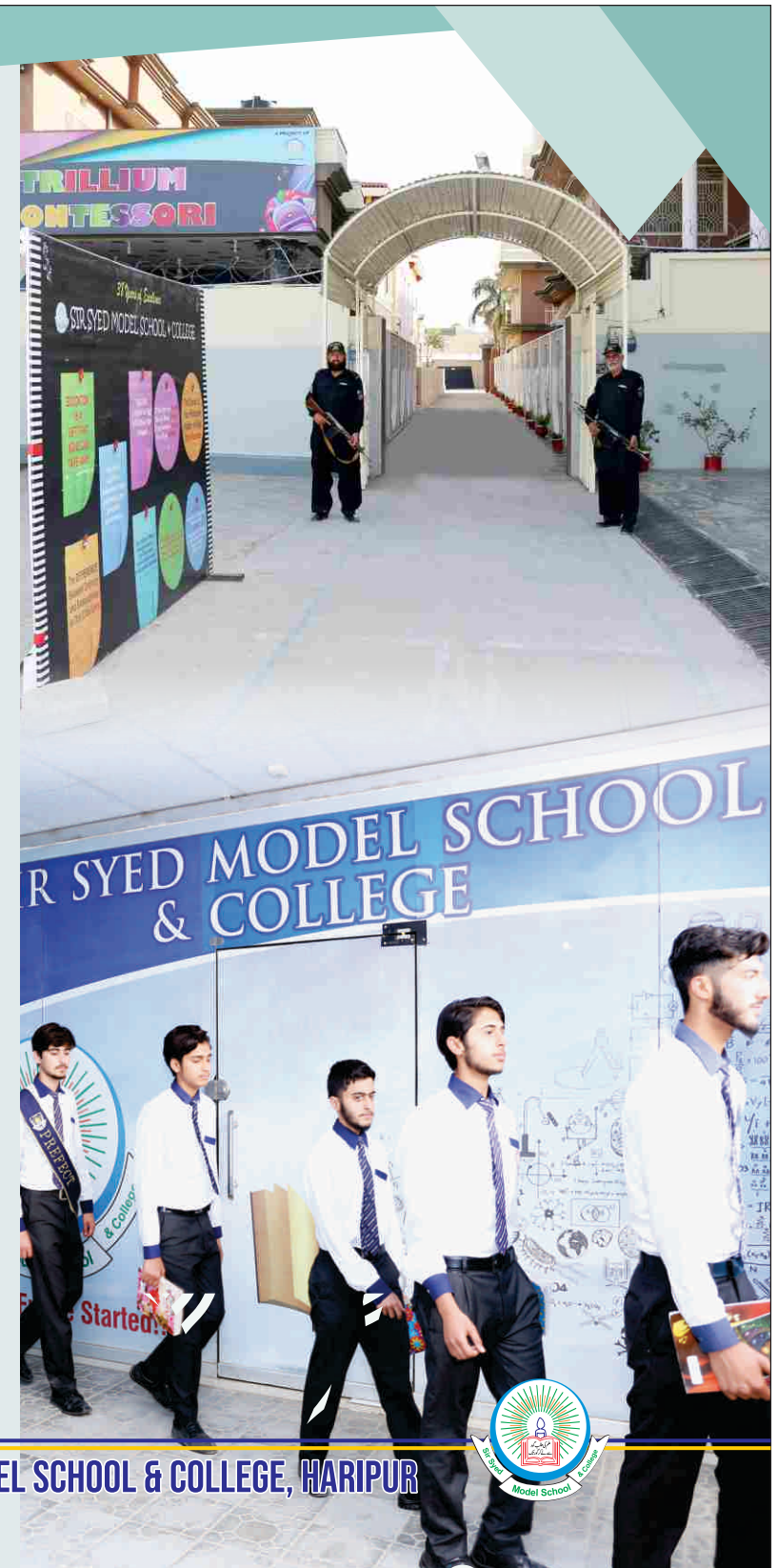
1. Parents should keep check and balance on their children at home to find whether they are studying and completing their home assignments under their supervision.
2. Parents must ask their children about the home work and weekly test and keep themselves well informed about their overall performance.
3. Parents should provide neat and clean uniform to their children as prescribed by the institution.
4. Parents should encourage the students to participate in the co-curricular activities.
5. In case of any complaint, please do inform the complaint register committee. Submit your complaint to the committee in written form.
6. Parents should ensure their attendance in the PTMs of the institution at the end of every month. Consecutive absence of parents in three PTM's will lead to the expulsion of student.
7. Parents should pay all the charges demanded by the institution for co-curricular activities.

SECURITY MEASURES

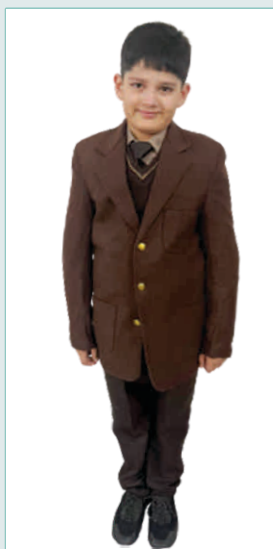
The necessary security measures have been adopted by the institution. However, the institution will not be responsible in case of any accident. All the security measures are properly designed and implemented by the institution during the picnic and study tours to manage the situation successfully. In order to keep a check on the movements in the institution, the CCTV system has been implanted in both the boys and the girls campuses which is kept in control for 24 hours via VPN access by the administration. The walls of the institution are fully fenced with razor wire. Similarly, the guards are well equipped and trained to handle any security threat. The proper identification of the visitors is recorded in hard copy as well as in CCTV footage. No visitor is allowed to meet the student other than his/her parent/guardian.

IDENTITY CARD

Every student must keep the school identity card with him/her in the school premises for the security purposes.



UNIFORM DETAILS



UNIFORM

Each student must wear uniform according to the seasonal requirement.
A student without proper school uniform is not allowed to enter the school premises.

SCHOOL

BOYS

- Light Brown Shirt (Long & Short Sleeves)
- Brown Trouser
- Brown Blazer & sweater
- Black shoes & black Socks
- School monogram, Tie, Badge and Belt

GIRLS

- Light brown shirt with long sleeves (collar and cuff dark brown)
- White shalwar and brown blazer & brown sweater.
- Black shoes and white socks
- White sash & white stoler

COLLEGE

BOYS

- White Shirt with Blue collar and cuff (Long & Short Sleeves) with pocket monogram
- Dark Grey Pent
- Blue Blazer & Sweater.
- Black School Shoes & black Socks
- School monogram, Tie, Badge and Belt

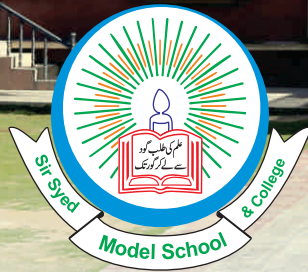
GIRLS

- White shirt with dark blue collar and cuff (long sleeves) with monogram pocket.
- White shalwar White Dupatta with blue ribbon and white stoler.
- Black shoes and white socks
- Blue blazer and sweater.



SPORTS UNIFORM

Sports kit is mandatory for every individual student for sports and extra co-curricular activities.



SIR SYED

MODEL SCHOOL & COLLEGE, HARIPUR

Boys Campus:

Principal: 0995-628166

Reception: 0995-628167

Girls Campus:

Principal: 0995-628387

Reception: 0995-628386

